

SOUTH AFRICA CIVIC SERVICES

Overview of applying for Passport, Birth Certificate and Smart ID services through VFS

Presented By VFS

Oct 30th 2025



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Overview of Consular Services outsourced to VFS



- The following consular services have been outsourced to VFS by Department of Home Affairs, South Africa

Phase 1 (Nov 3, 2025)

- a) Passport (Adult & Child)
- b) Birth Registration/ Birth Certificate

Phase 2 (Commencement date to be announced later)

- a) Smart ID Card
- Applicants will no longer need to visit the South African diplomatic missions in Los Angeles, New York and Washington DC to apply for these services
- Applicants from all of USA can visit VFS centers at the following locations to apply



DHA Consular Services Centre in New York

128 E 32nd St Floor 2, New York, NY 10016

DHA Consular Services Centre in Washington DC

1025 Vermont Ave, N.W. Suite 200 Washington, DC 20005



Business Hours: 0900 – 1600 Hrs



Website <https://services.vfsglobal.com/usa/en/zap/>



Phone: +13 134620561



info.sappidusa@vfshelpline.com

Overview of Consular Services outsourced to VFS

- **APPOINTMENTS AVAILABILITY**- Appointments will be available starting Nov 03, 2025
- **WHO CAN APPLY** - Applicants across USA will be allowed to apply for consular services across any of the locations
- The applications will be processed by VFS and forwarded to DHA for issuance of respective passport/ ID/ birth certificate
- **PROCESSING TIME** – up to 6 – 8 weeks from the date of receipt of application by DHA
- **WEBSITE WALKTHROUGH** - <https://services.vfsglobal.com/usa/en/zap/>
- **APPOINTMENT JOURNEY WALKTHROUGH** - <https://passports.vfsglobal.com/usa/en/zaf/login>
- **TRACKING WALKTHROUGH** - <https://visatracking.vfsglobal.com/Global-Passporttracking/Track/Index?q=shSA0YnE4pLF9Xzwon/x/F7k1tK8h2krC6dm7vgUVS+9NjnQDLM4aKB7LMbWZ3tGmY6ZXtoUx+evBm96ZftRuIYM8sCndMSDkGLGJCMszOVOtYf7luzS/HNFYBgXEYkx>

Create an account

Register with VFS Global to start

Email*

jane.doe@email.com

Password*

Confirm Password*

Mobile Number *

Dial Code

▼

Mobile Number without prefix(0)

Please read our [Privacy Notice](#) which explains how we use your personal data.

☐ By Creating an account, I hereby consent to the processing of my personal data in accordance with VFS's Privacy Notice, including information necessary for communication and provision of services.

It is important that you read this information on [Data Transfer](#)

☐ I consent to the international transfer of my data between VFS Global and its affiliates.

Privacy Policy [Terms & Conditions](#).

☐ By clicking here, I state that I have understood and agreed to the terms and conditions.



Success!



Privacy • Terms

Register

Already registered with us? [click here](#) to login



Sign in

Enter your email and password to continue

* denotes mandatory fields

Email*

jane.doe@email.com

Password*



Verifying...




Sign In

[Forgot Password](#)

[I don't have an account](#)

[Activate my account](#)


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Sign Out

Active application(s)

Start New Booking

No Application(s) Found.

 VFS.GLOBAL

My Account

1 Appointment Details

2 Your Details

3 Book Appointment

4 Services

5 Review

All fields are mandatory

Appointment Details

Please provide information about the type of service you wish to apply for. Be aware that the appointment category Applicant 1 chooses will be applied to each of the applicants added to your appointment booking.

Choose your Application Centre*

2 Centre(s)

VFS Global Washington DC

Choose your appointment category*

Passport

Choose your sub-category*

Regular Passport

Earliest available slot for 1, 2 Applicants is : 03-11-2025

Continue

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Apointment Journey

(4/7)

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My Account

Appointment Details

Your Details

Book Appointment

Review

Complete the fields as requested

Your Details

IMPORTANT: Please fill in below information as it appears in the photo page of your passport. Your application will be rejected if the information provided does not match with your passport details.

Applicant 1

First Name*

TEST

Last Name*

TEST

Gender*

Female

Date Of Birth*

16/10/1991

Current Nationality*

SOUTH AFRICA

Passport Number

12545454

Contact number*

1

123456789

Email*

TEST@TEST.COM

Cancel

Save

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My Account

Appointment Details

Your Details

Book Appointment

Review

XYZ205250389

You must book appointments individually

Your Details Summary

Applicant 1

TEST TEST

Add another applicant

Go Back

Continue

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My Account

XY2205250389

Appointment Details

Your Details

Book Appointment

Review

Complete the fields as requested

Book an Appointment

First choose the type of appointment you would like, followed by your preferred date. You will then be able to select from all the time slots currently available on that day.

Pick an Appointment Type

Choose a slot

Pick an appointment date

Available

Unavailable

November 2025

MON

TUE

WED

THU

FRI

SAT

SUN

1

2

3

4

5

6

7

8

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11

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23

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Continue

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My Account

XY2205250389

Appointment Details

Your Details

Book Appointment

Review

November 2025

MON

TUE

WED

THU

FRI

SAT

SUN

1

2

3

4

5

6

7

8

9

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21

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23

24

25

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27

28

29

30

Choose an appointment time

All

Time

Standard

Available

Appointments within usual working hours

09:00

Select

09:30

Select

10:00

Select

10:30

Select

11:00

Select

Load More

Go Back

Continue

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Appointment Journey

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My Account

XY2205250389

Appointment Details

Your Details

Book Appointment

Review

usa

Citizen of

SOUTH AFRICA

Centre

VFS Global Washington DC

Appointment Category

Passport

Appointment Sub Category

Regular Passport

Your details

Applicant 1

TEST TEST

Appointment details

Edit

Appointment type

Standard

Date

05-11-2025

Time

09:30

Fees

Sub-Total

0.00

Additional Fees

Sub-Total

0.00

Total

0.00

☒ I accept the [Terms and Conditions](#)

☒ Yes, I agree to receive future communication on optional value added services offered by VFS Global

Go Back

Confirm

VFS.GLOBAL

Transaction Summary

Applicant details

Country of residence

usa

Citizen of

SOUTH AFRICA

Centre

VFS Global Washington DC

Appointment Category

Passport

Appointment Sub Category

Regular Passport

Your details

Applicant 1

TEST TEST

Appointment details

Reference

XY2205250389

Appointment type

Standard

Date

05-11-2025

Time

9:30-10:00

Fees

Sub-Total

0.00

Additional Fees

Sub-Total


0.00

Total

0.00

Home

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Sign Out

Active application(s)

Start New Booking

Appointment details


Regular Passport

Group Reference Number - XYZ205250389

[Manage Appointment](#)

Applicants:

TEST TEST

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Sign Out

[← Back](#)

Regular Passport

Group Reference Number: XYZ205250389

Appointment details:

05-11-2025

1025 Vermont Ave NW Second Floor, Washington DC 10005

9:30-10:00

[Cancel appointment](#)

[Reschedule appointment](#)

[Resend confirmation letter](#)

[Print appointment letter](#)


Applicant details (1 Applicant)

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Track your Application

== \$0




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EST. 2001

Apply For Visa to South Africa Passport In USA

TRACK YOUR APPLICATION

Application Reference Number*

Last Name*



Enter the text shown in image

SUBMIT

RESET

Mandatory *

English

Thank You!



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